

## UT SUMMER TEACHING INSTITUTE 2012 CALL FOR PROPOSALS

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OIT and the TENN TLC, with funding from the Provost office, are pleased to announce a Call for Proposals for the 2012 UT Summer Teaching Institute. There will be two overlapping tracks for several modes of instruction with the goal of redesigning your course using one of the following delivery methodologies:

- 1. *BLENDED AND / OR FLIPPED:*** a course that you want to teach in a blended and / or flipped format. With a blended format, instruction is conducted partly online and partly face-to-face. (Educause). The flipped classroom is a pedagogical model in which the typical lecture and homework elements of a course are reversed (Educause). A flipped format introduces lecture material in an online format so that class time can be spent on problem-solving, discussion, and group activities that reflect higher levels of learning. Participants in this track will receive a **\$2,000** stipend.
- 2. *ONLINE:*** A course that you will offer totally online and primarily asynchronously. This course could be a course moving online or a new course offering. Participants in this track will receive a **\$3,000** stipend.\*

The Institute offers authentic, hands-on learning experience and guidance to redesign and develop exemplary courses regardless of your delivery methodology. Faculty will be introduced to best teaching practices, innovative use of technology, and quality standards for course development. \*The stipends are based upon the expected deliverables of the Institute, the time commitment to redesign your course, and subsequent technology training you may need to attend (please see expectations below).

All participants should have basic working knowledge of Online@UT (Blackboard) and of LiveOnline@UT (Collaborate). There are short online workshops to introduce you to each of these tools that you'll be able to complete prior to June 4, if needed. Participants are required to bring a laptop to the Institute.

### DATES:

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April 19, 2012	proposal submission due
May 3, 2012	program recipients to be notified
June 4, 2012	workshops start
June 22, 2012	workshops end
Fall 2012, Spring 2013 or Summer 2013	course is offered

### WHO SHOULD APPLY

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The UT Summer Institute is open to tenured and tenure-track faculty, lecturers, adjuncts, and (as room permits) graduate students with previous course teaching experience. Instructors are intended to be revising or creating a course that should be delivered in the fall, spring or summer following the Institute.

## EXPECTATIONS FOR INSTITUTE PARTICIPANTS

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### ALL PARTICIPANTS:

1. Attend these required workshops:

- June 4: 9am – 12 noon and 1:30pm – 4:30pm
- June 5: 9am – 12 noon and 1:30pm – 4:30pm
- June 6: 9am – 12 noon
- June 7: 9am – 12 noon and 1:30 – 4:30
- June 11: 9am – 12 noon (this session will be online and you can attend from home)
- June 12: 9am – 12 noon
- June 13: 9am – 12 noon

Topics in the sessions above will include discussions of course design, learning environments, active learning, scaffolding, assessment, and the creation of learning communities. Technology training will be incorporated into the sessions and will include topics such as Blackboard grade center, assignment manager, online groups and online activities (clickers, blogs, wikis, and other social media).

2. Attend at least four other 2-hour instructional workshops (from the 12 alternatives listed below) that will be offered between June 14 – 21. Topics are:

- Creating interactive learning modules with Adobe Captivate
- Classroom Management
- Integrating Library Resources
- Accessibility in Online Instruction
- Recording your Lectures
- Creating instructional videos with Camtasia
- Online@UT Assessment Tools
- Online@UT Grade Center Best Practices

- Using the SMART and Flexible Classroom
  - Turning Point Clicker Technology
  - Engagement in the LiveOnline@UT Classroom
  - Small group consultation on your course
3. Get a Twitter account and post tweets about teaching with technology ah-ha moments. Instructions will be provided.
  4. Use additional materials in the Summer Institute Online@UT course site.
  5. Attend the wrap-up session, with deliverables complete (see below) and give a presentation on your course changes, including what was most beneficial in the Institute and aspects of how you are going to build active learning into the course. June 22, 9-12.

**Blended/Flipped Track DELIVERABLES due on or before June 22:**

- Redesigned course syllabus.
- Overview of course design, using the model provided.
- Blackboard site started (we will work on your site during the sessions).
- Detailed outline of entire course (class by class) to include what topics will be covered in face-to-face classes and what will be covered online, with rationale of what goes online.
- Detailed description of three assignments you will implement online: podcast, discussion, wiki, online quiz, etc. Or, you may draft and post the assignments on your BB site.
- Create a session design for one online class session or flipped session.
- Create a mode of online delivery of content (lecture or other mode).
- Develop a written plan for how you will complete your course with a schedule.

**Online Track DELIVERABLES due on or before June 22:**

- Redesigned course syllabus.
- Overview of course design, using the model provided.
- Lay out your course in Blackboard (create topic or include weekly folders, etc.).
- Create a plan for building an online learning community.
- Create a sample of online delivery of content (lecture or other mode).

- Detailed description of five assignments you will implement online: podcast, discussion, wiki, online quiz, blog, etc. Or, you may draft and post the assignments on your BB site.
- Create session plan for the first week of class.
- Develop a written plan for how you will complete your course, with a schedule.

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### PROPOSAL REQUIREMENTS: PLEASE PROVIDE THE FOLLOWING

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The proposal will include:

- A cover page:
  - Course name and number
  - Faculty's name and title
  - UT campus and mail address
  - Faculty's college and department
  - Faculty's phone number and email
- A 1-2 page narrative:
  - Why you want to participate in the Institute
  - How you plan to change your course
  - What you hope to learn
  - Anticipated outcomes
- A syllabus for the existing course selected for the redesign
- A letter of support from the department head
- A statement of commitment to meet the Institute expectations.

Selection of participants may be based on degree of impact of the course, course demand, and departmental objectives and curriculum.

Please submit your proposal as Microsoft Word or Adobe PDF documents attached to [tenntlc@utk.edu](mailto:tenntlc@utk.edu) BY **April 19, 2012**. Contact [iloboda@utk.edu](mailto:iloboda@utk.edu) or [tolsen@utk.edu](mailto:tolsen@utk.edu) if you have questions regarding this Institute.